



# Volunteer 'How-To' Guide

Step 1. Head to <https://emsc.powerupsports.com>

Step 2. Create an Account

The screenshot displays the Erin Mills Soccer Club Member Zone interface. At the top, there is a navigation bar with the "POWER UP" logo and the club's name. Below this, a sidebar on the left contains various menu items such as "Login", "Today's Events", "Schedules", "Standings", "Results", "Facilities", "Support", "How To Register", and "FAQ". The main content area is titled "Welcome to the EMSC Member Zone!" and includes instructions for new members, team registration, and existing members. A "Registration Centre" section lists available programs: "2019-2020 Competitive Program (U14-U21)", "2019-2020 Competitive Program (U8-U13)", "2019-2020 Eagles Goalkeeping Program", and "2019-2020 PA Div Cams". On the right side, there is a "Sign Up" form with fields for "Email Address", "Confirm Email Address", "Password", and "Confirm Password". A red circle highlights the "Sign Up" button and the "Create an account to access the Member Zone." text above the form. A "Continue" button is located at the bottom of the form.

### Step 3. Select 'Volunteer Now'

The screenshot shows the Erin Mills Soccer Club Member Zone interface. At the top, the 'POWER UP' logo is on the left, and the user's name 'Samantha Stewart' is on the right. Below the header, the date is 'Feb 19, 2020' and the location is 'Mississauga' with a weather forecast of '-2° Mostly Cloudy -2°-10°'. A navigation bar shows 'Select a Role: Administrator'. A left sidebar menu contains various options, with 'Volunteer Now!' circled in red. The main content area is titled 'Registration Centre' and features a 'Register Now!' button. Below this, there are sections for 'Player Registrations' and 'Teams & Tournaments'. A table titled 'Player Registrations Available' lists several programs, including '2019-2020 Competitive Program (U14-U21)', '2019-2020 Competitive Program (U8-U13)', '2019-2020 Eagles Goalkeeping Program', '2019-2020 PA Day Camps', '2019-2020 Peel Board Strike Camp', '2020 Adult Coed Indoor Winter Recreational League (Player Registration)', '2020 Entry Level Referee Clinics', '2020 Indoor Winter Recreational League', '2020 March Break Camp', and '2020 Small Sided Referee Course'. A 'Players' section on the right has an 'Add another Player' button.

### Step 4. Select 2020 Outdoor Rec 'Apply Now'

The screenshot shows the Erin Mills Soccer Club Member Zone interface. At the top, the 'POWER UP' logo is on the left, and the user's name 'Samantha Stewart' is on the right. Below the header, the date is 'Feb 20, 2020' and the location is 'Mississauga' with a weather forecast of '-6° Mostly Cloudy -4°-11°'. A navigation bar shows 'Select a Role: Administrator'. A left sidebar menu contains various options, with 'Volunteer Now!' highlighted in blue. The main content area is titled 'Volunteer Application' and features a 'THANK YOU IN ADVANCE FOR YOUR SUPPORT!!' message. Below the message, there is a table with columns for application type and an 'Apply Now' button. The '2020 Outdoor Rec' row has its 'Apply Now' button circled in red.

Application Type	Apply Now
2019/20 Indoor	Apply Now
2020 Competitive Outdoor	Apply Now
2020 Outdoor Rec	Apply Now

Step 5. Complete Volunteer Application and ensure you check off the following spaces

**POWERUP** Samantha Stewart

Support  
How To Register  
FAQ

\* Date of Birth  
I have a valid police check less than 2yrs old No

I want to signup for the following positions:

- Coach
- Assistant Coach
- Team Manager
- Referee
- Convenor
- Special Events
- Parent Representative

Coaching Details

Coaching Level  
I want to coach my children No Yes

want to coach this Age group No Preference 2020 Outdoor Micro U5 Girls- Tuesday

want to coach this player Gender -----

Referee Details  
Referee Level